

 SANKALCHAND PATEL UNIVERSITY ॥ अथातो ज्ञानजिज्ञासा ॥	SANKALCHAND PATEL UNIVERSITY Sankalchand Patel Vidyadham, Visnagar – 384315 (Gujarat - INDIA) Ph.: 8238088591 / 7069006374 Web : www.spu.ac.in E-mail: info@spu.ac.in
--	--

APPLICATION FORM FOR ENROLLMENT/REGISTRATION CANCELLATION

College/ Institute Name:															
Degree & Branch:															
Year of Admission:															
Current Semester/Year:															
PRN/Enrollment No.:															
Last Exam Passed/Appeared:															
1.	Name of the Student: (As per the Enrollment/Registration)														
2.	Address for Communication:				PIN CODE:- <table border="1" style="display: inline-table; width: 100px; height: 20px;"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										
3.	Phone: (R) _____ (M) _____		E-mail: _____												
4.	Gender: Male ☐ Female ☐														
5.	Reason for Cancellation of Admission:														
Declaration: I have read all the instructions given with this application form and I hereby declare that the above given information is correct to the best of my knowledge and belief.															
Place: _____															
Date: / /		Signature of the Candidate		Signature of Parent/Guardian											
FOR INSTITUTE USE ONLY															
A. Date of Admission: / /		B. NO DUE Submitted: Yes No													
C. Detail of Fees paid for each Semester/Year															
Admin Staff's Remark:					Name & Signature										
Head of Department's Remark:					Name & Signature										
Principal's Remark:					Name & Signature										
FOR UNIVERSITY USE ONLY															
a.	Application Checked by :		d.	Assistant/Deputy Registrar(Academic Section):											
b.	Remarks by Assistant Registrar(Exam):														
c.	Remarks by Account Officer:														
		e. Certificate Issues Date and No.:													

IMPORTANT INSTRUCTIONS

1)	For the cancellation of admission, a candidate has to apply in the prescribed form duly signed by him/her and counter signed by his/her parent/guardian along with the Original fee receipt, No-Due and Photocopy of Last Semester Marksheet and Address proof at Student's Section of respective Institute.
2)	The Students' Section will verify the Application and Dues of the Student and take remarks and sign from the Admin, HOD and Principal.
3)	The College/Institute shall submit the Application form along with the Covering letter to: The Registrar, Sankalchand Patel University, Visnagar
4)	The candidate collects the Cancellation Letter from Student Section of concerned college/Institute.