

Branch Name:	MANAGEMENT
Program Code:	MS301
Course Name:	Forms of Business Organization
Course Code:	2MS3010105T
Pre-requisite Course:	-

Course Objectives:

- 1) To make students aware about the various forms of Business.
- 2) To make students aware about the basic procedure of starting various forms of Business.
- 3) To make students well known about the procedure and functioning of public and private limited company.
- 4) To prepare students in such a way that they understand suitability of these forms of business in different context.

Teaching and Examination Scheme:

Teaching Scheme (Hours per week)				Evaluation Scheme (Marks)				
Lecture (L)	Tutorial (T)	Practical (P)	Credit	Theory (Marks)		Practical (Marks)		Total (Marks)
				University Assessment	Continuous Assessment	University Assessment	Continuous Assessment	
4	-	-	4	60	40	-	-	100

Course Contents:

Sr No.	Topic	Total Hours	Weightage (%)
1	Nature and Scope of Business: Meaning, Objectives Of Business, Classification Of Business, Importance Of Business.	7	20%
2	Forms of Business Organization: Sole Proprietorship, Partnership, Joint Stock Company, Co-operative Society and Public Enterprises: Meaning, Features, Formation and Merits/ Demerits of Above.	10	20%
3	Company Formation: The Procedure With Emphasis on Memorandum of Association, Article of Association and Prospectus. Company Management: Director, Managing Director, Company Secretary, Position, Qualification-Appointment, Powers, Duties, Responsibilities of Above.	10	20%
4	Company Meetings: Types and Procedure, Equity Shareholders, Statutory General Meeting, Annual General Meeting, Extra Ordinary General Meeting, Meeting of Board of Directors, Minutes of The Annual General Meeting.	8	20%
5	Share Capital Meaning of Share, Types of Shares and Share Capital, Calls on Shares, Forfeiture of Shares, Surrender of Shares, Transfer and Transmission of Shares. Meaning of Debenture, Types of Debentures.	10	20%

Text Books:

Author/s	Publication	Title
Y. k Bhushan	Sultan Chand and Sons, New Delhi	Fundamentals of Business Organization

Reference Books:

Author/s	Publication	Title
S. A. Sharlekar	Himalaya Publishing House	Modern Business Organisation and Management
A. N. Agrwal	Vikas Publishing House	Indian Economy

List of Open Source Software/learning website:

- <https://www.icai.org>
- <https://www.sebi.gov.in>
- <https://www.amfiindia.com>

LAB/Practical

- 1) Students should be taken to visit sebi to understand security market operations.

Course Learning Outcomes (CLO): On completion of this course, the students will be able to:

CLO	Description	Bloom's Taxonomy Level
CLO1	To understand the objectives & importance of Business.	2 Understanding
CLO2	To understand how to differentiate between the forms of Business Organisation.	1 Remembering, 2 Understanding
CLO3	To know about the Company formation.	4 Evaluate, 6 Creating
CLO4	To remember about the types of meetings.	1 Remembering, 4 Evaluate, 6 Creating
CLO5	To Apply knowledge of Share capital in current scenario.	4 Evaluate, 5 Analyze, 6 Creating

Mapping of CLOs with Pos & PSOs

Course	Program Outcomes(POs)								Program Specific Outcomes(PSOs)	
Learning Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2
CLO1	H	M	M		M	M		M		
CLO2	M	M	L			M	M			
CLO3	L	H	M	M	M		H			
CLO4	M					L				
CLO5	H	M	M	L	H		M			

H: High, M: Medium, L: Low