

Branch Name:	MANAGEMENT (Public Administration)
Program Code:	MS201
Course Name:	Indian Administration
Course Code:	2MS2010361T
Pre-requisite Course:	Constitution Law and Public Administration in India, Administrative and polity framework in India, Basic understanding of Constitutional

Course Objectives:

- 1) To help students to understand various nuances of Indian administration.
- 2) To help students to understand the problem of corruption in Indian Administration
- 3) To help students to know about different Civil Services in India.

Teaching and Examination Scheme:

Teaching Scheme (Hours per week)				Evaluation Scheme (Marks)				
Lecture (L)	Tutorial (T)	Practical (P)	Credit	Theory (Marks)		Practical (Marks)		Total (Marks)
				University Assessment	Continuous Assessment	University Assessment	Continuous Assessment	
4	-	-	4	60	40	-	-	100

Subject Contents:

Sr No.	Topic	Total Hours	Weightage (%)
1	Evolution of Indian Administrative System: Brief account of Indian Administration during ancient period, Mughal period, British Rule and after Independence. Indian Administration: Nature, Legacy and Features of Indian Administration.	10	20%
2	Civil Services in India: Structure of Civil Services, Nature, Role and Rationale, Recruitment of Civil Services, Recruitment agencies: Union Public Service Commission: Organization Structure, Functions and Role, State Public Service Commission: Organization Structure, Functions and Role.	10	20%
3	Constitutional Authorities: Finance Commission: Organizational structure, functions and role, Election Commission: Organizational structure, functions and role, Comptroller and Auditor General of India: Organizational structure, functions and role.	10	20%
4	Problem of corruption in Indian Administration: Meaning, Causes and Control, Lok Pal and Lokayukta: Role and responsibilities Citizen's Charter: meaning, significance, Right to Information Act, 2005: Objectives and main provisions	10	20%
5	Citizen-Centric Administration Concept Of Citizen-Centric Administration in India Initiatives Towards Citizen-Centric Administration in India Barriers To Citizen-Centric Administration in India Citizen-Centric Administration and Socio-Economic Development	08	20%

Text Books:

Sr. No.	Books
1	Basu, D.D. Introduction the study of Indian constitution Lexis Nexis 2009.

Reference Books:

Sr. No.	Books
1	Pyle, M.V. India's constitution Asia Publishing House 1962.
2	Ghai, Indian Govt and Politics
3	Johari, J.C. Indian Political System Anmol Publications, 1996.
4	Maheswari, S.R. Indian Administration Orient Blackswan 2000

List of Open-Source Software/learning website:

1. "Management Concepts and Applications/Management" available on
2. https://en.wikibooks.org/wiki/Management_Concepts_and_Applications/Management
3. <http://www.managementconcepts.com/>
4. http://www.managementstudyguide.com/planning_function.htm

LAB/Practical

1. Students should be taken to Industrial Visit to understand management process
2. Expert talk from Managers can be arranged for students to understand Manager's role

Course Learning Outcomes (CLO): On completion of this course, the students will be able to:

CLO	Description	Bloom's Taxonomy Level
CLO1	Knowledge about the evolution and growth of Indian Administration and it also respond to the problems confronting Indian Society.	01 Remember
CLO2	Familiarity with the constitutional framework on which Indian Administration is based.	01 Remember 02 Understand
CLO3	Grasping the role of Union Executive.	04 Analyze 06 Create
CLO4	Understanding the in-built control mechanisms over constitutional bodies in particular and administration in general.	02 Understand
CLO5	Delineating the constitutional provisions and dynamics of union -state relationships.	01 Remember
CLO6	Awareness about the institutions and mechanism in force for citizen-state interface. In this context the paper seeks to enlighten the students on the current issues and problems of Indian administration	01 Remember 02 Understand

Mapping of CLOs with POs & PSOs

Course Learning Outcomes	Program Outcomes (POs)								Program Specific Outcomes (PSOs)	
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2
CLO1	H				H			M		M
CLO2	H				M			M		
CLO3	M	M	L	L				L	M	
CLO4	H				L			L		
CLO5	H				M			M		L
CLO6	M	L	L	L	L			M	M	

H: High, M: Medium, L: Low
