



**SANKALCHAND PATEL
UNIVERSITY**
॥ अथातो ज्ञानजिताया ॥

Date: 28.10.2021

To
The Provost
Sankalchand Patel University

Through
The Registrar
Sankalchand Patel University

Subject: Requisition for the approval of Research Seed Grant for SPU Faculty - Reg.

As per the discussion in the high power committee on 20-10-2021, I have enclosed the Draft for guidelines for the Research Seed Grant for SPU faculty to encourage the faculties to involve in research and motivate them to get grant from external funding agencies.

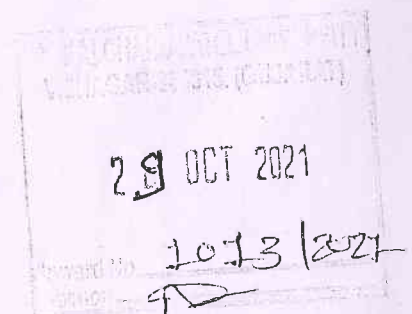
Kindly review the proposal and do the needful.

*Approved
J. Patil*

[Signature] 28/10/2021
Dr. Thangadurai N

Associate Director - Research

*Received
N. J. 18/11/2021*





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Guidelines for Research Seed Grant for SPU Faculty

Sankalchand Patel University has a provision for funding of faculty members for their research activities and encourages them to undertake innovative projects which can be subsequently patented and commercialized. This funding is provided as research seed grant and will be provided based on certain procedures as outlined below:

The Purpose of the Research Seed Grant Policy is to create a vibrant research atmosphere and culture among faculty and researchers in Sankalchand Patel University.

Objectives of Seed Money Policy

- To build the Research culture as well as provide required support through research framework and guidelines
- For creating opportunities for faculties of the University to involve themselves in real life research projects
- To aid a faculty to start a research project that has the potential to sustain by attracting funds from external agencies
- To test a novel idea and to obtain preliminary results before submitting proposals to external funding agencies
- To increase the possibility for faculties of getting IPR and product/process development

Grant Allocated per Project

* Maximum up to 1,00,000/- will be given as Research Seed Grant for one Project

*This can be enhanced in the case of the exceptional project Ideas by the approval of competent authority

- * In the total budget allotted to a project under any circumstances recurring amount cannot be exceeded beyond 25%
- * All the expenditures should follow the institution purchase norms and guidelines
- * All the equipments and materials purchased out of the Seed grant is the property of the University
- * All the outcomes from the Seed grant project are properly shared among the PI and the University
- * Publications must acknowledge the University and need to mention that it is executed with Research Seed Grant

Proposal Format

The proposal format can follow the format of any of the funding agency like GUJCOST, DBT, ICMR, UGC, DST, DSIR, ICSSR, ISRO's RESPOND scheme targeted for full external grant application using the outcome of the seed grant project as basement

Duration of the Project

The duration of the project can be 6 to 18 months. In exceptional cases maximum up to six months extension may be given based on the needs.

Review and Recommendation of the Research Seed Grant Project Proposal

1. Institution head to constitute an internal committee to scrutinize the proposals received within the institutions and make the necessary comments
2. An External subject expert (blind review) will review the proposal for its feasibility and acceptance. Based on the recommendations by the subject external member, the project can be accepted/rejected.
3. The Vice Chancellor will approve/reject the project on the recommendation of the external subject expert and the university level research committee recommendations.
4. The letter of approval/rejection of the project proposal will be issued to the Principal Investigator by the Registrar clearly mentioning feedback/ suggestions given by the external subject expert in case of approval/ rejection.

University Level and Institution Level Committee

Institution level committee will consist of the following:

1. Head of the Institution - Chair Person
2. Any Two HoD's - Members
3. One Internal Subject Expert - Member

University level committee will consist of the following:

1. Vice-Chancellor(Or VC's nominee) - Chairperson
2. Registrar (ADM) - Member
3. Dean (Respective Faculty) - Member
4. Research Director/AD - Member

Outcome of the Research Project

1. The outcome of the project should lead to a minimum of two publications Scopus or Web of Science journals (journal should not levy any article processing charges/paid charges) ;
2. The objective of seed money grant is to facilitate further financial support from industry or government funding agencies related to research and consultancy assignments.
3. Any IP out of the project methodology or results