

Notification

Fee Refund Policy: Ph.D. Programme

Read: SPU/Ph. D/370/2019 dated 18th April 2019

This is notified for information of all concerned that the University would be following the "Fee Refund Policy" as given here under in respect of the Ph. D Programme. The policy shall come into force from the Academic year 2019-20 and onwards.

If a student chooses to withdraw from the Ph.D. programme of study in which s/he is enrolled, the University shall refund the fee* remitted by the student as per the following details:

Sr. No.	% of Refund Fees*	Point of Time When Notice of Withdrawal of Admission is Received by the University
1	100%	15 days or more before the formally noticed last date of Admission (fee payment)
2	90%	Less than 15 days before the formally-notified last date of Admission (fee payment)
3	80%	15 days or less after the formally notified last date of Admission (fee payment)
4	50%	30 days or less, but more than 15 days after formally-notified last date of Admission (fee payment)
5	00%	More than 30 days after formally notified last date of Admission (fee payment)

In case of Sl. No. 1 in the table above, the University shall deduct an amount not more than 5% of the fee paid by the student subject to a maximum of Rs. 5000/- as processing charges from the refundable amount.

However, the Caution money will be refunded in all cases of withdrawals irrespective of the time of withdrawal of the admission.


Registrar

To,

- (1) All HOIs & HODs
- (2) Accounts Section
- (3) Academic Section

Copy to: Office of Hon'ble Provost