



SANKALCHAND PATEL
UNIVERSITY
॥ अथातो ज्ञानविज्ञानासा ॥

Sankalchand Patel Vidyadham

Ambaji-Gandhinagar State Highway,
Visnagar-384315. Dist: Mehsana, Gujarat (INDIA)
Phone: 7069006374, 8238088591
Email: info@spu.ac.in

APPLICATION FORM FOR THE TRANSFER OF A STUDENT FROM OTHER UNIVERSITY TO SANKALCHAND PATEL UNIVERSITY (SPU) IN THE FACULTY OF _____, IN PROGRAM/COURSE OF _____ IN _____ INSTITUTE IN THE YEAR/SEMESTER: _____.

1	Name of the Student (as per the last semester/year's Mark sheet or Grade Card):	Passport Size Photograph				
2	Address for Communication: Pin code:					
3	Contact: (R) Email Id:	Mobile No. of Applicant: Mobile No. of Parent:				
4	Gender: Male ☐ Female ☐					
5	Date of Birth (DD/MM/YYYY):					
6	Details of the College/University last attended: Name of University: College/Institute Name: Degree & Branch: Last Attended Year/Semester: Approving Statutory Council of the Institute/Program:					
7	Information Regarding Examination Passed in the Last Attended University:					
	Sr. No.	Name Of Examination	Seat No.	Month & Year	SGPA/CGPA	Class

8	Date and Letter No. of the No Objection Certificate(NOC) issued by University /College/Institution Head Last Attended: N.O.C. Letter No: _____ Date of Issue: _____
9	DECLARATION: I solemnly declare that the particulars given above, are correct to the best of my knowledge. I also understand that if the information provided by me in the form is found to be incorrect, incomplete or false, my application will be rejected upon detection at any stage. I also agree to submit Migration/Enrollment Cancellation certificate as per SPU's guidelines. TERMS & CONDITIONS: ☐ I am aware of Rules, Regulations and Fee Structure of the Sankalchand Patel University(SPU) and declare to abide by the same. ☐ I will be joining the receiving institute as soon as the admission letter is issued by SPU. PLACE: _____ DATE: / / SIGNATURE OF THE APPLICANT _____

INSTRUCTIONS FOR THE APPLICANT

1	Application should be made by the candidate in the prescribed format of SPU (given above) only and should be submitted personally or by post to; The Registrar, Sankalchand Patel University, Sankalchand Patel Vidyadham Ambaji-Gandhinagar State Highway, Visnagar-384315. Dist: Mehsana, Gujarat (INDIA) or The candidate may also send, the scanned copy of his/her duly filled application form along with supporting documents, by email at "os.academic@spu.ac.in". However, the candidate has to produce the said application along with necessary documents, in person and in original at time of admission.	
2	The following documents must be enclosed along with the application form:	
	i	Photocopy of the All Mark sheets, Teaching schemes, Syllabus of the all the years/semesters previously studied in the last university/institute. The said copy must be Self-Attested and Authorized by the concerned authority of the parent university/institute.
	ii	Original No Objection Certificate (N.O.C.) issued by the Head the College/Institution, on the letterhead with name and seal.
	iii	Migration/Enrollment Cancellation certificate issued by Registrar/head of the parent University. However, this certificate must be submitted before commencement of the next semester exam of concerned SPU constituent's institute as per SPU's guidelines.
	iii	Copy of letter or documents related to authentication/recognition of the institute by the statutory body of the parent university attended by the applicant.
	iv	Copy of an admission letter/bonafide letter of an applicant of the last University/Institute attended.
3	The applicant must be aware of Rules, Regulations and Fee structure of the SPU and She/he must abide the same.	
4	The applicant will have to join the SPU constituent institute as soon as the admission letter is issued by SPU.	

TO BE FILLED IN BY THE CHAIRMAN-EQUIVALENCE COMMITTEE OF SPU:

We have received this application form from the applicant, Mr./Ms. _____
along with following documents of the parent institute/university:

- ☐ Self- Attested Photo copies of the Teaching Schemes/Syllabus/Mark sheets of all the studied subjects in all previous semesters/years of the parent/original University by the applicant.
- ☐ No objection Certificate issued by the head of the institute on original letter head with the signature and stamp.
- ☐ Approval letter issued by the concerned statutory council/body of the parent institute/university.
- ☐ Copy of an admission /bonafide letter of the applicant of the last University/Institute attended.

Date: _____

Place: _____

Signature
Chairman-Equivalence Committee of SPU

FOR SPU OFFICE USE ONLY:

a.	Application Checked by Academic Section:	c.	Recommendation of Equivalence Committee:
b.	NOC Certificate Letter No: Checked by :	d.	Deputy Registrar-SPU:
e.	Remarks for Submission of Migration Certificate by the applicant: Registrar Date: Place:		

Seal of SPU