

Branch Name:	MANAGEMENT
Program Code:	MS301
Course Name:	Management Process
Course Code:	2MS3010206T
Pre-requisite Course:	Commerce & Trade, Business. Forms of Business, Economics, Industry

Course Objectives:

- 1) Would be able to understand, classify & describe different functions of management & other activities that are carried out in managing the organization.
- 2) Would be able to describe different changes taking place over period of time in management with the help of historical context.
- 3) Would be able to describe process of Managing the organization & steps essential in implementing the process.
- 4) Would be able to understand theories of Management & relate these theories to general management practices.
- 5) Would be able to identify different managerial skills including leadership skills essential for running an organization.

Teaching and Examination Scheme:

Teaching Scheme (Hours per week)				Evaluation Scheme (Marks)				
Lecture (L)	Tutorial (T)	Practical (P)	Credit	Theory (Marks)		Practical (Marks)		Total (Marks)
				University Assessment	Continuous Assessment	University Assessment	Continuous Assessment	
4	-	-	4	60	40	-	-	100

Subject Contents:

Sr No.	Topic	Total Hours	Weightage (%)
1	Development of Management thought (Essential) Emergence of scientific management, Contribution of Taylor, Fayol, Weber, Bernard & Elton Mayo Linkages between Scientific Management & Human Relations Movement Hawthorne Experiments	5	15
2	Overview of the process & components of management Planning, Organizing, Directing, Staffing, Coordinating, Controlling	5	10
3	Planning Types of plan, steps in planning, & process of planning Nature of objectives, setting objectives Concept & process of Managing by Objectives Introduction to Strategic planning process	7	10
4	Decision-Making Importance & steps in Decision Making; Traditional approaches to decision-making;	5	10
5	Organizing Concept of organization, process of organizing, bases of departmentalization, Authority & power - concept & distinction. Decentralization - concept, reasons for decentralization, Introduction to theory of organizing	7	15
6	Coordination	5	10

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	Concept & importance of coordination; factors which make coordination difficult; techniques or methods to ensure effective coordination.		
7	Control Concept, planning-control relationship, process of control - setting objectives, establishing standards, measuring performance, correcting deviations, Human Response to control.	5	15
8	Leading -Introduction to Leadership, - Traits of Leader - Types of Leader - Role of a Leader	5	15

Text Books:

Sr. No.	Books
1	Management, Stephen P. Robbins, Mary Coulter, Niharika Vohra, Pearson Education.

Reference Books:

Sr. No.	Books
1	Management, Chuck Williams, Manas Ranjan Tripathy, Cengage Learning.
2	Management, Stephen P. Robbins, Mary Coulter, Niharika Vohra, Pearson Education.
3	Organization Theory – Structure, Stephen P. Robbins, Prentice Hall of India, New Delhi.

List of Open Source Software/learning website:

1. http://www.managementstudyguide.com/planning_function.htm
2. <https://swayam.gov.in/>

Course Learning Outcomes (CLO): On completion of this course, the students will be able to:

CLO	Description	Bloom's Taxonomy Level
CLO1	Evaluate the emergence of scientific management and analyze contributions from Taylor, Fayol, Weber, Bernard, and Elton Mayo.	Analyze (L3: Application)
CLO2	Demonstrate understanding of key management processes: planning, organizing, directing, staffing, coordinating, and controlling.	Understand (L2: Comprehension)
CLO3	Differentiate types of plans, outline planning steps, and assess the nature of objectives, including effective objective-setting.	Analyze (L3: Application)
CLO4	Recognize the importance of decision-making, outline decision-making steps, and compare traditional approaches.	Evaluate (L4: Analysis)
CLO5	Define organization, the organizing process, and evaluate bases of departmentalization, authority, and power. Introduce key aspects of organizing theory.	Understand (L2: Comprehension)
CLO6	Explain the concept and importance of coordination identify factors making coordination difficult, and evaluate techniques for ensuring effective coordination.	Evaluate (L4: Analysis)

Mapping of CLOs with Pos & PSOs

Course	Program Outcomes(POs)								Program Specific Outcomes(PSOs)	
Learning Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2
CLO1	H			M					L	
CLO2	H									
CLO3	M									
CLO4	M		H		M		L			
CLO5	L			H	M	M	L	M		
CLO6	L		H			M		M		

H: High, M: Medium, L: Low