

Branch Name:	Management
Program Code:	MS203
Course Title:	Principles and Practices of Management & Organisational Behaviour
Course Code:	1MS2030101
Pre-requisite Course:	Basic Understanding of Business Environment, Communication Skills, and General Awareness

Course Objectives:

1. To understand the basic concepts and functions of management.
2. To develop knowledge of planning, organizing, and controlling in organizations.
3. To enhance understanding of organizational behaviour, leadership, and motivation.
4. To develop decision-making and problem-solving skills.
5. To build the ability to manage teams, conflicts, and workplace stress.

Teaching and Examination Scheme:

Teaching Scheme (Hours per week)				Evaluation Scheme (Marks)				
Lecture (L)	Tutorial (T)	Practical (P)	Credit	Theory (Marks)		Practical (Marks)		Total (Marks)
				University Assessment	Continuous Assessment	University Assessment	Continuous Assessment	
3	1	–	4	50	50	-	-	100

Course Contents:

Unit No	Topic	Total Hours	Weightage (%)
1	Basics of Management & Planning Meaning of Management (Science or Art), Management vs Administration, Functions of Management, Types of Business Organizations, Business Ethics and Social Responsibility Planning: Meaning and Importance, Steps in Planning, Objectives and MBO, Strategies and Policies, Forecasting, Decision-Making Basics	14	23%
2	Organizing, Staffing & Controlling Organizing: Meaning of Organizing, Formal and Informal Organization, Organization Structure & Charts, Departmentation, Authority, Delegation & Decentralization Staffing: Recruitment and Selection, HRD and Managerial Effectiveness Controlling: Meaning and Process, Budget as Control Tool, Performance Control, Role of IT in Controlling	12	20%
3	Organizational Behaviour & Leadership Meaning of Organizational Behaviour, Organizational Culture Personality & Attitude: Personality, Values, Attitudes, Motivation Basics Leadership: Leadership Styles and Functions, Authority, Power, Responsibility, Centralization vs Decentralization, Empowerment	17	28%

4	Motivation, Groups & Stress Management Motivation: Types of Motivation, Theories: Maslow, Herzberg, Theory X & Y Group Behaviour: Groups and Teams, Group Dynamics, Change Management Conflict & Stress: Conflict and its Management, Stress and Coping Techniques	17	28%
	Total Hours	60	100

Text Books:

- P.C. Tripathi & P.N. Reddy – Principles of Management
- Stephen P. Robbins & Mary Coulter – Management
- K. Aswathappa – Organizational Behaviour

Reference Books:

- Harold Koontz & Heinz Weihrich – Essentials of Management
- Stephen P. Robbins – Organizational Behaviour
- Gary Dessler – Human Resource Management

List of Open-Source Software/learning website:

- NPTEL
- SWAYAM
- Coursera
- edX
- YouTube (Educational Channels)

Course Learning Outcomes (CLO):

1. Understand basic concepts and functions of management.
2. Apply planning, organizing, and controlling techniques in real situations.
3. Demonstrate knowledge of organizational behaviour and leadership.
4. Analyze motivation, group behaviour, and workplace issues.
5. Develop skills in decision-making, conflict, and stress management.

Mapping of CLO with PO and PSO

Course Learning Outcomes	Program Outcomes (POs)							Program Specific Outcomes (PSOs)	
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2
CLO1	H	M	L			M		H	
CLO2	M	H	H	M	M			H	M
CLO3	M	M	H	M		H	M	M	H
CLO4		H	M	H		H	H	M	H
CLO5		H	H	H	M	H	M	H	H

H: High, M: Medium, L: Low