

Branch Name:	Electrical Engineering, Civil Engineering, Computer Engineering, IT Engineering, Mechanical Engineering, Automobile Engineering, Artificial Intelligence & Machine Learning (AI/ML)
Program Code	ET403, ET401, ET404, ET407, ET408, ET409
Course Name:	Communication Skills in English-II
Course Code:	2ET4000201
Pre-requisite Course:	

COURSE OBJECTIVES:

1. To enable students to acquire knowledge and application of elements of English language in order to comprehend oral and written form of language.
2. To enable students to communicate formally and informally through practice and revision.
3. To make students confident and competent in four fundamental skills of language LSRW (Listening-Speaking-Reading- Writing) required for effective personal and professional communication.

eaching Scheme (Hours per week)				Evaluation Scheme (Marks)				Total (Marks)
Lecture	Tutorial	Practical	Credit	Theory		Practical		
				University Assessment	Continuous Assessment	University Assessment	Continuous Assessment	
03	00	00	03	60	40	00	50	

TEACHING AND EXAMINATION SCHEME:

DETAILS OF COURSE CONTENTS:

SR. NO	TOPIC	TOTAL HOURS	WEIGHTAGE
1	The Passive Voice (Grammar) Introduction 1.1 Basic Structure 1.2 Rules to change Active into Passive 1.3 Exercise & Practice	4	12
2	Prepositions (Grammar) Introduction 2.1 Prepositions of Place: in, on, at 2.2 Prepositions of Place & Movement: in/out of, on/off, inside/outside 2.3 Prepositions of Place & Movement: above, below, over, under 2.4 Prepositions of Place & Movement: in front of, behind, opposite, between, among, near, next to, beside, up, down, from, to, towards 2.5 Prepositions of Time: in, on, at 2.6 Prepositions of Time: by, till, until, before, after, from, to, for, since 2.7 Exercises and Practices	4	10
3	Connectors (Grammar) Introduction 3.1 And, But, Yet, Still 3.2 Or, Otherwise, So, Therefore 3.3 Because, Since, for, As 3.4 Because of, Due to, On account of, Owing to	4	12

	3.5 Though, Although, Even though, Even if 3.6 However, As, In spite of, Despite, If, Unless 3.7. Who, Which, Whom, Whose, When, Why, Where		
4	My Lost Dollar/Stephen Leacock (Short Story) Introduction 4.1 About the Author 4.2 Reading and Analysis of Short Story 4.3 Exercises	3	12
5	A Snake in the Grass/R. K. Narayan (Short Story) Introduction 5.1 About the Author 5.2 Reading and Analysis of Short Story 5.3 Exercises	3	12
6	A Day's Wait/Ernest Hemingway (Short Story) Introduction 6.1 About the Author 6.2 Reading and Analysis of Short Story 6.3 Exercises	3	12
7	Letter Writing 7.1 Essential Parts of Letter 7.2 Secondary Parts of Letter 7.3 Different Styles/Formats 7.4 Letter of Inquiry & Reply to Inquiry 7.5 Complaint Letter 7.6 Letter of Adjustment 7.7 Request Letter 7.8 Tips of Better Letter Writing 7.9 Useful Abbreviations 7.10 Practice	4	10
8	Presentation Skills & Group Discussion	3	20

TEXT BOOKS:

1. Active English by Almas Juneja & Vaseem Qureshi (Trinity Press, New Delhi)

LIST OF REFERENCES:

1. An Intermediate English Grammar by Raymond Murphy (Cambridge University Press)
2. Advanced English Grammar by Martin Hewings (Cambridge University Press)
3. Business Correspondence and Report Writing by R. C. Sharma & Krishna Mohan (McGraw Hill Education)
4. English Conversation Practice by Grant Taylor (Tata McGraw Hill)
5. English Vocabulary in Use by Stuart Redman (Cambridge University Press)

LIST OF OPEN SOURCE SOFTWARE/LEARNING WEBSITES:

1. <https://learnenglish.britishcouncil.org/grammar>
2. <https://alison.com/tag/english-grammar>
3. <https://www.duolingo.com/>
4. <https://languagedrops.com/>
5. <https://www.hellotalk.com/>

LIST OF PRACTICALS:

Sr. No.	List of Activities
1.	Communicative English grammar practice - Active-Passive Voice - Prepositions & Connectors - Vocabulary: One Word Substitute, Homophones, Homonyms,
2.	Listening Practice: Conversation Practice (Audio Clips with Exercises)
3.	Conversation Practice - Pronunciation Practice - Self Introduction - Situational Communication Practice - Presentation and Public Speaking Practice through Power Point Presentation on Prescribed Topics of the Text - Group Discussion Sessions on Prescribed Topics of the Text
4.	Reading - Reading & Analysis of Prescribed Short Stories and Practice various Exercises. - Writing of comprehended ideas from Newspaper Article Cuttings, Various Reviews
5.	Writing - Drafting of varied business Drafting, Reports, Technical Object Description, Movie Review - Book Review - CV/Resume Building

COURSE LEARNING OUTCOMES (CLO): On completion of this course, the students will be able to:

CLO	Description	Bloom's Taxonomy Level
CLO1	Able to learn and list the fundamentals of communication skills and its significance in the technical field.	L1 Remember L2 Understand
CLO2	Get exposure to various forms of Personal and Professional Communication	L1 Remember L2 Understand
CLO3	Able to learn and interpret basic grammatical fundamentals and syntax of English language and confidently apply them in their regular communication.	L2 Understand L3 Apply
CLO4	Able to write and interpret technical drafts in proper layout and context	L3 Apply L4 Analyze L5 Evaluate
CLO5	Able to communicate and interpret about four fundamental skills of language LSRW (Listening-Speaking-Reading- Writing) required for effective personal and professional communication.	L2 Understand L3 Apply
CLO6	Able to demonstrate/illustrate and deliver effective Presentation Skills and Justify and Summarize various data interpretation.	L4 Analyze L5 evaluate L6 Create

Mapping of CLOs with Pos & PSOs

Course Learning Outcomes	Program Outcomes(POs)												Program Specific Outcomes (PSOs)		
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2	PSO3
CLO1	M				L	L	L		M	M		M			
CLO2	L	L			H				M	M					
CLO3				M		L									
CLO4	H	M	M					M		H	L				
CLO5	M	L			M		L		M	H					
CLO6	M	M	M	L	M			M		M	L	M			

H: High, M: Medium, L: Low